

Cowichan Continuing Professional Development (CCPD) Committee - Guideline 4: Continuing Medical Education

Ongoing professional development and clinical education is a professional responsibility for each physician and they are accountable to their respective Colleges for this ongoing commitment to maintain clinical competence. The Specialist Services Committee (SSC) Policy as of April 2019 disallows payments for physician sessionals and expenses for attending required and non-required CME accredited clinical training.

The CCPD will consider supporting educational requests that are aligned with its mandate, are part of a new program that is supported by the Committee, or are aligned with CME objectives that pertain to quality improvement and leadership development. SSC allows financial support for accredited and non-accredited non-clinical training (e.g., speakers' fees, physician sessionals and expenses) provided that multiple physician groups or the majority of the Medical Staff Association (MSA) can benefit.

GUIDELINES – CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

- Any Department wishing to hold an accredited CPD event may request reimbursement through CCPD for the accreditation fee. An itemized receipt must be submitted.
- Any CDH physician who is speaking or presenting at a CPD event may claim sessional fees for preparation prior to the event.
- Funding can be used to provide payment for room rental charges and audiovisual support costs. Meal expenses (up to \$25 for breakfast, \$35 for lunch and \$50 for dinner per attendee, including taxes, gratuities and service fees) will also be funded.
- Funding cannot be used for payment of physicians' time to attend accredited or nonaccredited clinical training or CPD events.
- Provide information for an upcoming event (names of the presenters, the event title and general expected outcomes) in the CCPD application form. Contact Rebecca Simmons at rsimmons@cowichandoctors.ca for assistance.

Approved: Cowichan Continuing Professional Development Committee (CCPD)

Date: Oct 4, 2020