**COWICHAN CONTINUING PROFESSIONAL DEVELOPMENT (CCPD) COMMITTEE**

**TERMS OF REFERENCE**

1. **BACKGROUND**

The Rural Coordination Centre of BC (RCCbc) is implementing a new program to manage Community RCME in partnership with rural physician communities and the regional health authorities. Guiding principles that our committee will follow are outlined in the Ministry of Health RCME policy (December 2019).  


1. **PURPOSE**

\*statement from our committee tbd

1. **MEMBERSHIP**

The Committee composition will aim for two GPs, and two specialists. Support will include the RCME Community Program Coordinator, Vancouver Island (Antoinette Picone), and Community RCME Coordinator

(Rebecca Simmons).

Membership of the Committee is not limited by term appointments but will be revisited at the end of 2020, and subsequently every two years.

1. **REPORTING AND RELATIONSHIP**

The Committee is funded by the Community RCME program. Meeting minutes and status updates will be provided to the CDMS Executive Committee and the CVDFP Board.

1. **MEETINGS**

The Committee meets quarterly, to a maximum of 8 hours per member per year (2 hours per meeting). The Chair has up to an additional 2-4 hours of preparation per meeting (maximum of 16 hours per year).

1. **SCOPE**

Identification of community leads for other communities in the Cowichan Valley <tbd/ \*in progress>

* Cobble Hill: Dr. Kapongo; Dr. Harris, Dr. De Beer